

## Johnson County Commission

**William H. Gabel**  
Presiding Commissioner

**John Marr**  
Commissioner, Eastern District

**Charles Kavanaugh**  
Commissioner, Western District

**Diane Thompson**  
County Clerk

April 11, 2017

### INVITATION TO BID:

The Johnson County Commission is requesting bids for Johnson County South Annex Renovations.

**Project Description:** The project represents minor interior remodeling of the existing Johnson County South Annex (1310 S Maguire St., Warrensburg) for the Assessor / Collector offices in Warrensburg, Missouri. The building is in overall good condition with minor deterioration at the interior finishes.

The scope of work entails:

- Installation of new door to exterior at west elevation,
- Modifications to existing interior non-structural partitions,
- Minor relocation of electrical / tele / data outlets,
- Removal of doors / windows at the interior partitions,
- Modifications of existing millwork,
- Installation of new millwork,
- Installation of new coffee station sink,
- Updates to existing floor and wall finishes.

**Documents:** Copies of the plans & specifications can be obtained by emailing [JPowers@jococourthouse.com](mailto:JPowers@jococourthouse.com) after April 11, 2017. In the event a hard copy is requested, the fee shall be \$20.00 per set. Additional shipping charges will apply. A hard copy of the documents will be available after April 11, 2017 for review at the Johnson County Courthouse, 300 N. Holden Street, Room 201, Warrensburg, MO 64093. **NOTE:** Documents can be viewed from 8:30 a.m. to 4:00 p.m. on Monday, Tuesday and Thursday. For viewing outside of these hours, arrangements must be made by contacting the County Clerk's Office.

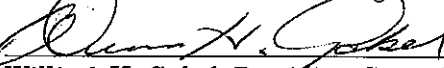
**Site Visit:** A site visit is available to plan holders upon request Monday, Tuesday or Thursday between the hours of 8:30 a.m. and 4:30 p.m. To request a site visit, contact (660) 747-6161 at least 24 hours in advance.

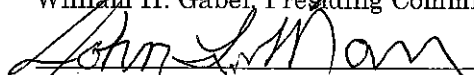
**Pre-bid Meeting:** A Pre-bid meeting for all bidders will be held at the Johnson County Courthouse, Room 201 (Commissioners Office) on May 4, 2017 at 10:00 a.m., local time. Prospective prime bidders are requested to attend. County Clerk Chief Deputy will provide responses at pre-bid conference to bidders' questions received up to five (5) business days prior to conference.

**Bid Preparation:** Each bid must be submitted on the Bid Form provided in the Bid Packet and accompanied by the Bid Security, Alternates Form and Bid Security Forms.

Sealed bids will be accepted in the County Clerk's Office no later than 1:30 p.m. on Thursday, May 11, 2017 at which time bids will be opened in the Commissioner's Office. The words "**JO CO South Annex**" must be clearly marked on the outside of the envelope containing said bid.

The County Commission reserves the right to reject any and/or all bids and may select the bid which they determine to be most advantageous.

  
William H. Gabel, Presiding Commissioner

  
John L. Marr, Eastern Commissioner

  
Charles Kavanaugh, Western Commissioner